

# MINUTES OF THE ADJOURNED REGULAR MEETING CITIZENS AIRPORT ADVISORY COMMITTEE

Thursday November 20, 2002 - - 7:00 PM  
Airport Terminal – 4900 Wing Way

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## CALL TO ORDER

### **Roll Call**

Present: Committeemembers Agon, Caruthers, Gleim, Morton, Rose & McCall;  
Absent: Suzanne Smith, Chuck Miller, Stan Levanduski  
Staff: Joe Deakin, Roger Oxborrow

## PUBLIC COMMENT

Chairman Gleim reports of concerns with the definition of “calm wind runway”, as contained in current Airport Regulations. It is felt that 7 knots may be too much cross wind for some aircraft. Staff suggests amending the regulations to reflect “3 knots, or less” as the definition for the calm wind runway. The committee agrees.

## OLD BUSINESS

### **Review of Previous Minutes:**

Minutes of the regular meeting of November 7, 2002, are reviewed. **A motion** by Mr. Morton, seconded by Mr. Rose, to approve the minutes as presented, passes unanimously.

## DISCUSSION ITEMS

### **1. Airport Master Plan and Land Use Plan**

Chairman Gleim suggests that now is the time for the Committee to become familiar with these planning documents and comment and question where appropriate. The following points of concern are discussed:

- Lack of acquisition costs in Phase 3.
- GPS/ILS cost is not identified.
- Additional language needs to identify the precision instrument approach on Runway 31 as justification for additional clear area. Specify ‘precision instruments’, rather than ‘ILS’.
- Extend the Strategic Business Plan to include implementation efforts.
- (ALUP) Include policy to eliminate residential uses within the precision final approach safety area – 5,000’ x 1,300’ from runway end.
- Overall cost of proposed improvements.

The review and adoption procedure is discussed further. No other action is taken.

**2. Committee Work Plan**

The various sub-committees that are currently active report on their recent accomplishments and progress.

- Additional Hangar Area (Miller)

Mr. Rose reports the completion of a supplemental memo to the City Council, requesting the City to initiate discussion with the Jones family (Aerotech) for the purpose of developing a reciprocal access agreement between Aerotech property and the east side of the Airport. The memo will be forwarded via Chairman Gleim to the Council.

- Restaurant (Agon)

The City Council's recent decision to curtail the expansion plans for the terminal restaurant is noted. Staff reports that efforts will continue to work with a prospective tenant to utilize the existing space available.

- Airport Master Plan (Gleim, Morton, Miller)

The sub-committee has no additional information over that which was discussed under the previous business item.

- Airport Promotion (Agon, Caruthers, Smith)

Mr. Caruthers reports the User Questionnaire is in the mail. The responses should be back and tallied for a preliminary report at the December meeting.

**NEW BUSINESS**

**3. Election of Officers**

The floor is opened for nominations for committee officers. Mr. Morton nominates Mr. Gleim to serve as chairman, seconded by Mr. Rose. No other nominations are made. Mr. Gleim is elected by unanimous vote. Mr. Morton nominates Mr. Agon to serve as vice-chairman, seconded by Mr. Rose. No other nominations are made. Mr. Agon is elected by unanimous vote.

**DIRECTOR & MANAGER BUSINESS**

Staff asks for any additional comments to the Airport Capital Improvement Plan before submission to the City Council for approval and on to the FAA. The draft operations report for Regional Jets at San Luis Airport is being circulated. Staff reports that Airport maintenance staffing is upgraded and positive results are starting to show. The City is circulating an RFP for development of larger airport parcels, with focus on the aircraft manufacturing sectors. It is a general request and the committee will be kept apprised of its progress.

**ADJOURN** - 9:50 PM. To the Next Meeting – December 12, 2002  
Airport Terminal Conference Room, 4900 Wing Way

**THESE MINUTES ARE NOT OFFICIAL NOR A PERMANENT PART OF THE RECORDS  
UNTIL APPROVED BY THE COMMITTEE AT THE NEXT REGULAR MEETING.**